

SPECIAL BOARD MEETING

January 27, 2015

1. OPENING ITEMS

- A. The special meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 6:30 PM, January 27, 2015 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 (2) and 33-510, and 67-2341 (6) (b) and notice properly given. Fazio stated the purpose of the special meeting was to hold a Budget Hearing on proposed revisions to the 2014/15 budget with action to be taken in the regular monthly meeting following this hearing. The meeting was held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.
- B. Fazio asked the clerk to determine if a quorum of the Board was present. Packard responded that five trustees were in attendance and a quorum was present. Trustees present were Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, Eric Torok, Zone 2, and Margaret Dibble, Zone 5. Staff members present were Dr. Greg Bailey, Superintendent, Jennifer Johnson, Financial Specialist, Shannon Richards, Special Services Director, Carrie Brooks, Curriculum Director, and Angie Packard, Board Clerk. There were also three patrons in the audience.

2. NEW BUSINESS

- A. Budget Hearing on Proposed Revisions to the 2014/15 Budget – Dr. Greg Bailey, Superintendent began by introducing Jennifer Johnson, who is serving as the interim business manager. Jennifer then gave a brief overview on why there is a revised budget hearing in January. She noted that budget revisions done mid-year gives a more accurate financial picture of the district. She then addressed the proposed revisions to the budget for the general fund accounts and the need for these changes. Jennifer noted that there were only minor changes to the special fund accounts. Dibble noted that there has been a bigger increase in expenditures versus revenues. Dr. Bailey noted that this is due to the hiring of additional para-pros for the special needs student, based on the child count. There was further discussion and questions on the proposed revisions.

Fazio then noted that this is a public hearing and asked if there were any questions from the audience. One patron asked about the purchase of Chromebooks and Supt. Bailey noted that these are being purchased through funds allocated to the Dream Team and the schools. Shannon Richards also stated that the special education child count is very accurate.

3. ADJOURNMENT

With no further business, the special meeting for the proposed budget revision was adjourned at 6:50 PM.

REGULAR BOARD MEETING

January 27, 2015

1. OPENING ITEMS

- A. The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7 PM, January 27, 2015 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.

- B. Fazio asked the clerk to determine if a quorum of the Board was present. Packard responded that five trustees were in attendance and a quorum was present. Trustees present were Dawn Fazio, Chair, Zone 4, Kim Campbell, Vice-Chair, Zone 3, Jim Frenzel, Zone 1, Eric Torok, Zone 2, and Margaret Dibble, Zone 5. Staff members present were Dr. Greg Bailey, Superintendent, Shannon Richards, Special Services Director, Carrie Brooks, Curriculum Director, and Angie Packard, Board Clerk. There were also 22 patrons in the audience.
- C. The agenda was approved by unanimous consent.
- D. The following minutes were presented for approval: Regular Board Meeting, December 16, 2014.

RESOLUTION 15-65

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Regular Board Meeting for December 16, 2014.

Torok moved that the Board approve Resolution 15-65, seconded by Campbell. The motion carried 5-0-0.

2. INFORMATION

A. Good News, Announcements or Presentations

1. **PRESENTATION:** Water Summit - Gretchen Wissner, MHS teacher and some students with MHS Future Problems Solvers participated in a Water Summit last year. Students were grouped together to work on specific projects that addressed water conservation. The first project, "Water Consumption on the Palouse" was presented by Leah Davis, MHS student, who gave a brief explanation on the different steps they went through to come up with a solution to the problem that they were trying to solve. Leah Dreesmann & Ben Searcy-Jorgensen presented their project, "Water Awareness Week" and how to increase awareness among the students at MMS and MHS in regards to water conservation. Angela Smith, Emma Carscallen & Isabell Strawn stated that their project was "Planting the Seeds of Conservation" and how they can motivate students at the high school to actively conserve water. They also have planted a garden in the outside commons area to promote conserving water and an outdoor learning environment. The last presentation was "Effluent: Pollution or Solution" and was presented by Erin Ingram, Nell Lokteff & Luke Miller and how their research could help Moscow's water usage with effluent/reclaimed water and residential irrigation, thus reducing the water that is coming out of the aquifer. However they also discovered that the cost and stigma are a major drawback. Ms. Wissner then concluded the presentation by stating that the students have done a great job with their research. The Board thanked the students for coming and sharing their projects.
2. **PRESENTATION:** Fulbright Scholarship/Singapore - Andrew Scheef began by thanking the Board for granting him a three month leave of absence and as he was awarded the Fulbright scholarship, there was the component of going overseas. He then spoke about his experience in Singapore and what his project over there entailed. He worked with the Singapore Ministry of Education, the Special Education Branch, and the Academy of Singapore Teachers. His focus was on students with disabilities and noted that they are segregated from the other students. Mr. Scheef also shared pictures of the different schools he visited and the partnerships they have with local businesses. He concluded his presentation with a "To-Do List" to increase opportunities for students with disabilities here in Moscow.
3. Congratulations to the following MHS students, Sheridyn Weller, Hannah Nielsen, Reese Bentley, Brooke Parkins, Miles Maxcer, McKenzie Carscallen, Jake Randall and Heather Wood, who are the recipients of this month's Student Recognition Award, "Positive Attitude and Outstanding Effort in Class".

4. West Park Elementary students will soon be "rocking out" on small rocking chairs that will benefit those young students who need to move to engage or enhance cognitive processing. Staff have been experimenting with these "Z-rockers" over the past two years and found that they are a benefit to the students.
5. On Saturday, January 10, PCRHS students held their 4th annual Flapjack Fundraiser at Applebee's. The money raised will help with two field trips this year – one to test snowpack and water tables in February and the other to explore Coeur d'Alene Tribal history and culture in Plummer, Idaho in May. Over 90 people attended and they raised nearly \$600 toward their goal. However, in light of the tragic incident in Moscow that same day, the students voted to donate a portion of the funds raised to the family of Belinda Neibuhr to help cover the expense of transporting Neibuhr's body back to California. This generosity is an example of how supportive and empathetic our students are.

B. Public Comments

1. None at this time.

C. Special Projects Update - Dr. Greg Bailey, Superintendent shared that quite a few of the projects have been completed. He said that the playfields are looking good and the contractor will come back in the spring to make sure the grass is growing well and re-seed if necessary. Dr. Bailey then spoke about the window projects and the possibility of adding shades to some of them. He also addressed the wiring that has been completed to get ready for the installation of security systems in all of the buildings. Also, he noted that the bathrooms are looking really good and just need a little touch up. Dr. Bailey plans to complete the punch list on the Bear Den tomorrow and noted that the first basketball game to be played there will be on February 2 which will also give the public the first look at this facility. He also addressed some future items that will be completed later this year, such as refinishing of the basketball court floor and some painting. Discussion followed on some of the future items and the security cameras in relation to the usage of key cards.

D. Superintendent's Report - Dr. Bailey gave a brief update on the following:

1. Enrollment Update – up nine students overall. He noted that while the elementary level is up by 50+ students especially in the primary grades, secondary numbers are down.
2. The annual building safety inspection has just been completed. Dr. Bailey noted that it went well and the only concerns were with candles and daisy chaining (which involves multiple surge protectors joined together) and that these will be addressed.
3. D Street and MMS Parking Lot Safety Grant - the city applied for a grant for D Street due to the nature of the traffic surrounding MMS. City officials are looking at a bike/walking path and the district is looking at the bussing and car traffic. Dr. Bailey then shared different ideas and solutions that have been discussed.
4. Long Term Construction Needs – a handout was provided to the Board and Dr. Bailey asked them to review the document for discussion at the next board meeting.
5. Elementary Orchestra Opportunity – Dr. Bailey noted that Janet McIntosh, MMS Orchestra teacher, was here and noted that she would like to begin an afterschool orchestra program for 4th - 6th grade students. Ms. McIntosh then handed out a proposal for the program and spoke about the different aspects involved with it. There was further discussion on the program and Dr. Bailey stated he will bring a draft proposal back with more details for a first reading for the Board's consideration.
6. Negotiations – A formal request for negotiations has been received, however no dates have been set yet but the MEA would like to start by the end of February. There was some discussion on when to start the negotiations as there is not much information yet from the State Department.
7. Legislative Review – Dr. Bailey has had conversations with two of our local legislators. He spoke about filing for the E-rate just in case things don't go well in court for Idaho Education

Network (IEN). Additionally, he participates in a weekly phone conference call with the legislators.

8. Directors Report

a. Carrie Brooks, Curriculum Director, shared that she had a personal goal of visiting each school this year. She has been able to observe teachers at Lena teaching the new reading program that was adopted and then reviewed student data with the teachers at McDonald. She also had the opportunity to be part of the meetings for the PEP grant. Ms. Brooks also spoke about assessments that just became available in January. There was then discussion on the school wide Title I program that will be implemented at Russell Elementary and if other schools qualify.

b. Shannon Richards, Special Services Director, stated that the child count was shared earlier tonight. She then addressed the new Special Education Manual that will be coming out and that it will need board approval. She then went on to speak about the autism support that is at Lena and how it will be implemented in the other elementary schools as well.

9. Other - Trustee Torok asked Dr. Bailey to give an update on the search for a Business Manager. Dr. Bailey then stated that he has interviewed candidates and reviewed additional files but the search is still continuing as there hasn't been one really strong candidate as of yet.

E. Other – Fazio commented on the passing of Sue Hovey and how she impacted education, not only in our district but also at the state and national level.

3. CONTINUED BUSINESS

A. Missed Day of School Due to Bomb Threat at MHS – Dr. Greg Bailey, Superintendent, stated that last month he informed the Board that MHS building administration were notified of a bomb threat within the school. Due to the lack of knowledge of how long a search would take, the students and staff were dismissed for the entire day. Last month the Board delayed making a decision on how to make up the day, allowing time to identify the person or persons responsible for the threat. The person or persons responsible for this threat have still not been identified. The Board must now decide on the how to make up the time lost. Dr. Bailey recommended that additional time be added to the end of each day, which would be four minutes for the remainder of the school year.

RESOLUTION 15-66

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves that the day be made up by adding four minutes to each school day beginning on February 2, 2015.

Dibble moved that the Board approve Resolution 15-66, seconded by Frenzel. Dr. Bailey noted that he has spoken with Mr. Perryman and that this time will be added to the end of each day. The motion carried 5-0-0.

4. NEW BUSINESS

A. Revised Budget for 2014/15 – Dr. Greg Bailey, Superintendent stated budget revisions are brought mid-year and that a hearing was held earlier tonight.

RESOLUTION 15-67

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the revised 2014-2015 budget as presented.

Torok moved that the Board approve Resolution 15-67, seconded by Dibble. The motion carried 5-0-0. Fazio asked Dr. Bailey to relay the Board's thanks for the work Jennifer and the others have done to prepare the revisions to the budget.

- B. Call for Gas & Diesel Bids - Dr. Greg Bailey, Superintendent stated the district requests proposals for diesel and gas for the bus fleet and district vehicles each year. As the current proposal expires at the end of February, publication of requests for proposals must be advertised in order to receive the best possible price.

RESOLUTION 15-68

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves publication of requests for proposals for providing diesel and gasoline for the bus fleet and District vehicles for the period of March 1, 2015 through February 29, 2016.

Frenzel moved that the Board approve Resolution 15-68, seconded by Dibble. The motion carried 5-0-0.

- C. Ecology Project International (EPI) "Yellowstone in Winter" program - Dr. Greg Bailey, Superintendent stated that EPI is an education and student group travel non-profit dedicated to developing field science partnerships between local experts and high school students to address critical conservation issues worldwide. The student group travel programs engage youth from local communities and the United States in conservation as they learn how to conduct field science research and actively help protect threatened species and habitats. Lee Ann Eareckson, MHS teacher, would like to offer the students at MHS that meet certain criteria the opportunity to participate in the 5-day program at Yellowstone Park. Dr. Bailey said that Ms. Eareckson will chaperone the trip and would like to extend the invitation to participate to those students who have participated in an EPI course and then to active Environmental Club members. This request is being brought to the Board for approval as students who may be participating will miss two days of school. All costs will be the direct responsibility of the students and parents.

Lee Ann Eareckson stated that the reason for requesting board approval for this trip is due to the educational nature of the trip. There was then discussion on the transportation aspect and other concerns with it being a school sponsored trip.

RESOLUTION 15-69

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves the request of MHS teacher, Lee Anne Eareckson, to offer the opportunity for MHS students to participate in a five day, "Yellowstone in Winter" course, Feb. 12-16, 2015, as presented.

Frenzel moved that the Board approve Resolution 15-69, seconded by Campbell. There was further discussion on the travel aspect and how it affects the school district. The motion failed 1-4-0.

Fazio then asked Eareckson to give a brief presentation on the turtle trip to the French Caribbean. Eareckson said that the trip went well and as there weren't as many nesting turtles, the students got to observe the feeding cycle of the turtles. They also visited a French high school and did many activities with them. Eareckson did share that she is thinking of replacing the turtle trip with elephants or going to Nicaragua to visit nesting turtle sites there.

D. Superintendent’s Annual Evaluation – Dawn Fazio, Board Chair stated that Idaho Code requires an annual evaluation of the Superintendent and the Board met in Executive Session on January 26, 2015 to conduct the evaluation of Supt. Greg Bailey. Fazio also stated that the hiring of a superintendent is an important duty that the Board has. She also gave thanks for the staff that completed the survey in regards to his evaluation. Fazio then read a document highlighting Dr. Bailey’s accomplishments this past year and thanked him for his good work.

RESOLUTION 15-70

RESOLVED: That the Board of Trustees of Moscow School District No. 281 conducted the annual, written formal evaluation of Superintendent Gregory J. Bailey on January 26, 2015, as required by Idaho Code 33-513 (2), and hereby extends his contract to June 30, 2018, at a salary to be determined at a later date.

Dibble moved that the Board approve Resolution 15-70, seconded by Frenzel. Dibble also expressed her thanks to Dr. Bailey and the nice summary that Fazio read. Dr. Bailey then expressed his thanks for the staff he works with and appreciates all of them and enjoys working with the Board. The motion carried 5-0-0.

5. CONSENT AGENDA

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.

A. Fiscal Services – Board Audit of Expenditures

Payroll, December Net Payroll	\$ 751,315.77
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$ 807,293.24
Accounts Payable, December Bill List	\$ 1,271,336.17
TOTAL BILLS and PAYROLL	\$ 2,829,945.48

B. Donations

1. Thank you to Pohley Richey, on behalf of the Idaho Dairy Council, for the donation of Fuel Up to Play 60 t-shirts and a Flag Football kit to help enhance the P.E. experience of students at MMS.
2. Thank you to Rand Walker for the thoughtful donation of \$400 to MMS where it will be used for the Boys Basketball program.
3. Thank you to Michael Paz for the donation of \$150 to help needy families at McDonald Elementary during the Christmas season.
4. Thank you to SEL, on behalf of employee Robert Eddy, for the donation of \$200 to McDonald Elementary.
5. Thank you to Amy Gray & Mark Warner for the generous donation of \$500 to Lena Whitmore Elementary to be used to purchase an iPad.
6. Thank you to Diane Potter for the generous donation of \$510 which was used to purchase a stove for MHS's Intensive Resource room.
7. Thank you to Michael Cantrell for the donation of \$100 where it will be used to help MMS students attend MOSS science camp.
8. Thank you to Janet & Shane Needham for the donation of a Breville Compact Smart Oven/Toaster Oven, valued at \$100, to be used in the MMS staff lounge.
9. Thank you to the following individuals for donations to benefit the 2nd Annual MMS World Expo: Amanda Annotti, on behalf of Dutch Bros. Coffee, 10 - Buy One, Get One Free coupons and 10 - Free Beverage coupons; Gritman Medical Center, \$100 donation; Martin and Julia Trail, \$50 donation; Palouse Discovery Science Center, a Family Pass, valued at \$40; Melissa

Rockwood, \$25 donation; One World Cafe, 2 - \$10 gift cards; Presnell Gage, PLLC, \$50 donation and Hayden Ross, PLLC, \$100 donation.

10. Thank you to David and Susie Trail for the \$100 donation, matched by Northwestern Mutual Foundation, to benefit the students at PCRHS.
11. Thank you to Dutch Brothers Coffee for the generous donation of \$1050.80 to West Park Elementary students through their "Buck for Kids" day, where the funds will be used for kids' winter clothes, school supplies and other identified needs.
12. Thank you to West Park parent, Heather Frazier, who clips and counts all Box Tops for Education labels, which resulted in the school receiving a check for \$728.10.
13. Thank you to Malcolm and Barbara Neely for their generous donation of \$1000 on behalf of the Anna M. Neely Learning Center Memorial Fund to the Lena Whitmore Elementary library.
14. Thank you to Jeff & Bridget Pilcher for the donation of \$380 where it will be used to benefit the MMS Girls Basketball program.
15. Thank you to Janet & Shane Needham for the donation of \$100 to benefit the Wrestling program at MMS.
16. Thank you to Aaron & Kelli Couch for the donation of \$25 to benefit the Wrestling program at MMS.

C. Human Resources

1. **Administrative – Resignations/Terminations/Retirements**

Bechinski, Cindy, Principal, McDonald Elementary, effective 7/31/15.

2. **Certified - Stipends**

Wissner, Gretchen, Gifted Talented Facilitator, MHS, \$220.50 stipend for being a piano accompanist for Lena Whitmore's winter concert, effective 1/23/15.

Leadership Premium - January Payments

Aiello, Matt, Teacher, Special Education, MMS, \$850 leadership stipend, Secondary Paraprofessional Trainer, effective 1/23/15.

Aiello, Matt, Teacher, Special Education, MMS, \$850 leadership stipend, 504 Coordinator, effective 1/23/15.

Albrecht, Jason, Teacher, Social Studies, MMS, \$1,700 leadership stipend, Secondary New Teacher Lead Mentor, effective 1/23/15.

Allenger, Robert, School Psychologist, MMS/MHS, \$1,275 leadership stipend, MHS 504 Coordinator, effective 1/23/15.

Bascom, Weston, Teacher, Grade 4, McDonald Elementary, \$850 leadership stipend, Common Core School Leader, effective 1/23/15.

Druffel, Sally, Teacher, Grade 4, Lena Whitmore Elementary, \$850 leadership stipend, Common Core School Leader, effective 1/23/15.

Golightly, Kari, Teacher, Social Studies, MMS, \$850 leadership stipend, Common Core School Leader, effective 1/23/15.

Haley, Matthew, Teacher, Social Studies, MMS, \$850 leadership stipend, MMS Public Relations/Event/Volunteer Coordinator, effective 1/23/15.

Hoogsteen, Sam, Teacher, Social Studies, MHS, \$1,275 leadership stipend, MHS Public Relations/Event/Volunteer Coordinator, effective 1/23/15.

Lucks, Stephanie, Teacher, Special Education, West Park Elementary, \$850 leadership stipend, Elementary Paraprofessional Trainer, effective 1/23/15.

Parce, Jerri, Teacher, Grade 5, McDonald Elementary, \$1,700 leadership stipend, Elementary New Teacher Lead Mentor, effective 1/23/15.

Samson, Cynthia, Teacher, Grade 5, Russell Elementary, \$850 leadership stipend, Common Core School Leader, effective 1/23/15.

Stone, Natalie, Counselor, MMS, \$850 leadership stipend, MMS Assessment Coordinator, effective 1/23/15.

3. Classified – Hires

Brehm, Patricia, Cook, Lena Whitmore Elementary, 6.25 hours/day, effective 1/9/15.

Croyle, Christine, Food Service Worker, District-wide, 4.5 hours/day, effective 1/14/15.

Farr, Becky, Instructional Assistant Paraprofessional, Special Education Program, MHS, 6 hours/day, effective 12/15/14.

Gallaher, Terry, Bus Driver in Training, Transportation, effective 1/8/15.

Guthrie, Isabelle, Instructional Assistant Paraprofessional, Special Education Program, MHS, 7.25 hours/day, effective 12/17/14.

MHS Student Employees

Mylar, Shayne, Kitchen Helper, MHS, effective 9/8/14.

4. Classified – Resignations/Terminations/Retirements

Easley, Lester, Custodian, Night, District-wide, effective 12/16/14.

Franklin, Mike, Bus Driver, Transportation, effective 1/30/15.

5. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements

Boys Basketball – MMS Resignations/Terminations/Retirements

Bostrom, Trever, Assistant 7th/8th Grade Boys Basketball Coach, MMS, effective 1/5/15.

Girls Basketball – MMS Resignations/Terminations/Retirements

Visbal, Chris, Assistant 7th/8th Grade Girls Basketball Coach, MMS, effective 12/15/14.

Girls Basketball – MMS Hires

Jared, Kendrick, Assistant 7th/8th Grade Girls Basketball Coach, MMS, effective 1/5/15. Solomon, Sarah, Assistant 7th/8th Grade Girls Basketball Coach, MMS, effective 1/5/15.

Golf – MMS Resignations/Terminations/Retirements

Stanton, Heather, Head V Golf Coach, MHS, effective 12/17/14.

Softball – MMS Resignations/Terminations/Retirements

Durant, Sharaya, Assistant JV Softball Coach, MHS, effective 1/7/15.

Tennis – MMS Hires

Woods, Ian, Assistant Tennis Coach, MHS, effective 2/27/15.

Volunteer

Agee, Michelle, Girls Basketball, Volunteer, MHS, effective 12/30/14.

Brede, Richard, Wrestling, Volunteer, MHS, effective 1/5/15.

Grant, Casey, Wrestling, Volunteer, MMS, effective 1/12/15.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

D. Disposal of Surplus Equipment Value Under \$500 – None this month.

RESOLUTION 15-71

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Torok moved that the Board approve Resolution 15-71, seconded by Dibble. The motion carried 5-0-0.

Fazio expressed appreciation for all the donations and also stated her sadness at the impending retirement of Cindy Bechinski. Dr. Bailey also expressed his appreciation for Cindy Bechinski.

6. SUGGESTIONS AND COMMENTS

A. Public Comments

1. Susan Mahoney, Lena Title I teacher and MEA President, commented on the four minutes being added to the end of each day and how that will affect the classified employees as they report their time in increments of 15 minutes. Dr. Bailey stated that classified personnel will be given an equivalent of one day's pay.

- B. Other – Day on the Hill will take place on Feb. 16-17, 2015. Three board members, along with the superintendent, will be traveling to Boise to take part in the legislative process.

7. ADJOURNMENT

With no further business, the meeting was adjourned at 9:25 PM.