

**REGULAR BOARD MEETING**  
**December 16, 2014**

**1. OPENING ITEMS**

- A. The regular meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:01 PM, December 16, 2014 by Dawn Fazio, Chair, pursuant to Idaho Code Sections 33-506 and 33-510. The meeting was held in the Music Room of Moscow Middle School, 1410 East D Street, Moscow, Idaho.
- B. Fazio asked the clerk to determine if a quorum of the Board was present. Packard responded that four trustees were in attendance and a quorum was present. Trustees present were Dawn Fazio, Chair, Zone 4, Jim Frenzel, Zone 1, Eric Torok, Zone 2, and Margaret Dibble, Zone 5. Staff members present were Dr. Greg Bailey, Superintendent, Carrie Brooks, Curriculum Director and Angie Packard, Board Clerk. Kim Campbell, Vice-Chair, Zone 3, was absent and excused. There were also eight patrons in the audience.
- C. The agenda, with an addition to the executive session per Idaho Code 67-2345 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, was approved by unanimous consent.
- D. The following minutes were presented for approval: Regular Board Meeting, November 18, 2014 and Special Board Meeting, December 5, 2014.

**RESOLUTION 15-57**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes of the Regular Board Meeting, November 18, 2014 and Special Board Meeting, December 5, 2014.

Torok moved that the Board approve Resolution 15-57, seconded by Frenzel. The motion carried 4-0-0.

**2. INFORMATION**

- A. Good News, Announcements or Presentations
  1. MMS teachers Rebecca Price, Kari Golightly and Rebekah Lamb's sixth, seventh and eighth grade English Essentials classes are teaming up to create children's books to share and give to Brenda Iverson's first grade class at McDonald Elementary. First graders answered a list of general interest questions about themselves. The students will use those questions to create a storybook of each first grade child. Before the winter break, the Middle School students will visit McDonald to read and present the created books.
  2. Mrs. Lawton's 8th grade Physical Science class at MMS spent a chilly November morning illustrating Charles' Law. Their enthusiasm was "up, up, and away" as they flew their hot air balloons and the chilly weather was perfect to provide the less dense balloons to fly. Several balloons flew way off campus and were returned by the helpful citizens of Moscow.
  3. The MMS Food Drive ran November 10-21, 2014 where donated food will support the MMS Cupboard which will help MMS families get the nutritious food they need.
  4. The MMS Earth Club did a surprise audit of the waste produced by the school in order to identify areas for improvement. Students and teachers gathered waste from classroom, cafeteria and office bins and sorted the garbage into recyclable, compostable and landfill waste. The waste was weighed and students will develop a goal to reduce waste headed to the landfill.
  5. On November 11, MMS students had a unique opportunity to learn about the connection between positive choices, family and support for others, and the dedication and team work that is the backbone of the U.S. Military. The world renowned Harlem Ambassadors were featured at an assembly held at the HIRC that was attended by MMS students. Students and staff braved

extremely cold weather with sub-zero wind chill to walk to and from MMS to honor our veterans and to listen to the Harlem Ambassadors' message.

6. The Buddy Club at MHS, through Cory Singleton and Andy Scheff, was recently awarded two grants, one from Stepping Stones for \$2000 and the other from Moscow Opportunity School for \$1000.
7. Congratulations to the following MHS All-State Honor group students, Darrick Blood and Will Murphy (Choir), Ian Prather, Meadow Poplawsky, Angie Smith and Avery Pierce-Garnett (Band), who will be traveling to Coeur d'Alene in February to perform with other honorees from the State of Idaho. This is an amazing showing of music students for our school.
8. Congratulations to McDonald Elementary for participating in Jump Rope for Heart for five years and they are very proud of their students and grateful to Lisa Carscallen for promoting healthy lifestyles.
9. McDonald Elementary PTO sponsored their first Winter Ball where the gym was filled with dancing children, all dressed up, parents and teachers. It was a beautiful evening and everyone had a ball at the Ball!
10. Congratulations to the Moscow School District, one of 547 school districts in the U.S. and Canada, honored by the College Board with a place on the 5th Annual AP Honor Roll list for 2014/15. The inclusion on this list is due to the efforts in opening AP classroom doors to a significantly broader pool of students, while maintaining or improving the percentage of students earning scores of 3 or higher.
11. Dawn Fazio shared that the annual musical concert at the Kibbie Dome was very nice and the elementary students sang a song called "Hot Chocolate."

B. Public Comments

1. None.

C. Special Projects Update - Dr. Greg Bailey, Superintendent, shared that the punch list for the playfields has been completed and there are only a couple of items left to complete. The project is very nice and now the waiting begins for the grass. The remaining projects are coming along but there are still several things that need to be completed. The bathrooms are 97% complete but not one is totally complete. He also shared that there have been some issues with the bathroom floors at McDonald due to the boiler but he believes that this can be fixed. Bear Den is coming along but will not be completed on time and Dr. Bailey stated that he would be happy to show the Board the progress on the Bear Den after the meeting. He then said that the contractors drove a 2 ton truck across the baseball field where it sank into the sod and that will now need to be fixed. There was discussion on different parts of the bathroom construction and different issues that have arisen with certain products related to the construction.

D. Superintendent's Report - Dr. Greg Bailey

1. Mumps were diagnosed in students in the past few weeks and today one case of whooping cough was diagnosed. Both of these cases were in the same school and the students had been immunized.
2. Idaho Leads meeting was the past Friday and Dr. Bailey stated that it was a good training. He then explained what went on and what was addressed.
3. Directors Report – none tonight.

E. Trustee Elections for 2015 – Three positions are up for election in May and they are Zone 1 (Jim Frenzel), Zone 3 (Kim Campbell) and Zone 4 (Dawn Fazio). Candidate packets are available at the District Office from Angie Packard, Board Clerk. The filing deadline is March 20, 2015 by 5 PM with the Board Clerk. Prior to filing with the Board Clerk, there are signatures on a form "Petition of

Candidacy” that need to be verified by the County Clerk. All the information for filing for an open trustee position can be found in the candidate packets that are available from the Board Clerk.

- F. ISBA Day on the Hill will be February 16-17, 2015. Dawn, Kim & Jim will be attending, along with Supt. Bailey. Eric and Margaret are unable to attend.

### 3. CONTINUED BUSINESS

- A. None.

### 4. NEW BUSINESS

A. Emergency Closure at Moscow High School - Dr. Greg Bailey, Superintendent, shared that a bomb threat was reported at Moscow High School on December 8, 2014. In cases when there has been a bomb threat in a school it is typical to make up the day so that if it was a student who made the threat they are not rewarded by having a day off. Information that may be helpful in this decision is that the Idaho Department of Education provides three days of emergency closure per year. Currently the district has used one of those days for the air quality concern that recently happened. This means we currently have two days left. In addition, Moscow High School is currently well over the required time that they must provide for educational purposes. However, Moscow School District prides itself with providing more rather than less time for student learning. He then went through the options that he is recommending for consideration which are:

- Delay any decision until the January board meeting allowing time to identify the person or persons responsible for the threat.
- If the person or persons responsible are caught then allow the current school calendar to remain and not make up the time lost, or
- Make up the time by adding a total of three minutes to each day starting on January 5, 2015, or
- Remove the Senior Sneak Day for seniors so that the graduation date may be retained, and require all other students to return on Monday, June 8, 2015 for an additional day.
- It is further recommended by the Superintendent that if the person or persons responsible are identified then the day not be made up. If they are not caught then it will be recommended that the minutes be added to the day to make up the time lost.

Additionally, Supt. Bailey stated that the fiscal loss will affect the classified staff at the high school if the time is not made up. Classified staff are given one day of emergency leave pay per year and this was used on the day school was cancelled for poor air quality. If the time is made up then no loss will be incurred.

There was discussion on the options and how the bomb threat was received. Dr. Bailey shared that the threat was written on a bathroom wall. There was further discussion on the ramifications of closing the school and the impact on all the staff. Dr. Bailey stated that he would like to see a \$400-\$500 reward offered for any information leading to the conviction of the person(s) involved. The Board was agreeable to offering a reward and set it at \$500.

### **RESOLUTION 15-58**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the emergency closure at Moscow High School on December 8, 2014 due to a bomb threat that lead to the dismissal of students and staff for the remainder of the day,

**BE IT FURTHER RESOLVED** that the Board of Trustees for Moscow School District No. 281 delay a decision until the January board meeting, allowing time to identify the person or persons responsible for the threat, and

**FURTHER RESOLVED** that the Board of Trustees for Moscow School District No. 281 authorizes the Superintendent to offer a reward if it leads to the conviction of the person or persons responsible.

Frenzel moved that the Board approve Resolution 15-58, seconded by Dibble. The motion carried 4-0-0.

- B. Purchase Textbook/Curriculum Materials for Secondary Language Arts Adoption – Carrie Brooks, Curriculum Director stated that she is requesting permission to purchase secondary language curriculum materials for their adoption. The secondary language arts teachers did not adopt last year as additional time was requested to preview additional curriculum. Ms. Brooks further noted that the Board has a comprehensive list of the items that are to be purchased. Additionally, there are secondary teachers in attendance who can answer any questions the Board may have. There were a few questions from the Board in regards to the type of binding and why the purchase will be for the second semester of this year versus waiting until the fall of next year. Mike Hightower, MHS Language Arts teacher, stated that the decision to delay purchasing the materials was recommended by the former curriculum director so that the materials could be aligned with the Common Core standards. There was further discussion on the materials. Frenzel asked about the good deals that are typically part of the adoption and Ms. Brooks stated that she has been able to get a lot of free materials and free shipping. She then shared a notice she received from the State Department that will allow the Board to give a waiver to any materials that are not on the state's approved adoption list rather than submitting a waiver to the State Department for approval. Dr. Bailey then added that this process will give more control to the local school board and the ability to use other, non-approved curriculum that requires a waiver which would truly help student learning needs.

#### **RESOLUTION 15-59**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the purchase of textbooks and curriculum materials for the secondary language arts adoption as presented.

Frenzel moved that the Board approve Resolution 15-59, seconded by Torok. The motion carried 4-0-0.

- C. New Course Proposal at Moscow High School: Advanced Drafting - Carrie Brooks, Curriculum Director, stated that the proposal was written by Zak Russell and would begin in the spring of 2015. Mr. Russell then gave a brief presentation on why he believes this would be a good offering for an advanced class at the high school. There was further discussion on the merits of this course. Dr. Bailey then added some insight on the benefit of this type of course for the students and Mr. Perryman concurred with his comments.

#### **RESOLUTION 15-60**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the addition of Advanced Drafting as a new course at Moscow High School for the spring of 2015 as presented.

Dibble moved that the Board approve Resolution 15-60, seconded by Torok. The motion carried 4-0-0.

- D. New Course Proposal at Moscow High School: Engineering Design - Carrie Brooks, Curriculum Director, stated that this is another proposal from Zak Russell. She went on to share what the course

is and when it would begin. There was discussion on this course. Frenzel stated that he is concerned with the use of the word “engineering” and explained why he has this concern. Mr. Russell then gave an explanation on the name, and why this course was chosen. Mr. Russell provided additional information and gave an explanation of the name, Engineering Design, which was determined by the company that is providing the curriculum he will be using.

### RESOLUTION 15-61

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves the addition of Engineering Design as a new course at Moscow High School for the fall of 2015 as presented.

Frenzel moved that the Board approve Resolution 15-61, seconded by Dibble. The motion carried 4-0-0.

## 5. CONSENT AGENDA

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.*

### A. Fiscal Services – Board Audit of Expenditures

Payroll, November Net Payroll	\$ 761,040.38
Payroll, Withholdings: Benefits / Federal Tax / State Tax	\$ 805,752.80
Accounts Payable, November Bill List	\$ 1,000,467.05
<b>TOTAL BILLS and PAYROLL</b>	<b>\$ 2,567,260.23</b>

### B. Donations

1. Thank you to Roger & Jean Korus for the generous donation of \$1500 to Jana Horne's second grade classroom at McDonald Elementary.
2. Thank you to Ron & Susan Seaman for the donation of a Vito student model Alto Saxophone, valued at \$400, to MMS where it will be used to enhance the musical instrument assortment that is available for student use.
3. Thank you to Brenda Hokenson for the generous donation of \$100 to help send students to the MOSS Science Camp
4. Thank you to Monte Gash, on behalf of Bruneel Tire Factory, for the generous and thoughtful donation of two enormous bags of winter coats, gloves and hats to Lena Whitmore Elementary, where they will be given to those children who need them.
5. Thank you to Tom Campbell for the thoughtful donation of a new Idaho State flag to Lena Whitmore and for the generous donation of volunteer time to Lena's first graders with the Learning with Lucky reading program.

### C. Human Resources

#### 1. **Certified - Stipends**

##### ***Driver Education:***

Fordham, Carolyn, Teacher, Special Education, Russell Elementary, \$2,323 stipend for being a Winter 2014/15 Driver Education instructor, effective 12/25/14.

Hudelson, Eric, Teacher, Grade 6, MMS, \$2,323 stipend for being a Winter 2014/15 Driver Education instructor, effective 12/25/14.

##### ***Parenting Class:***

Heidelberger, Betty, Counselor, Lena Whitmore Elementary, \$300 stipend for teaching a Love and Logic parenting class, effective 12/25/14.

Mikolajczyk, Kim, Counselor, McDonald Elementary, \$300 stipend for teaching a Love and Logic parenting class, effective 2/25/15.

**2. Classified – Hires**

Neal, Allison, Food Service Worker, West Park Elementary, 3.5 hours/day, effective 11/24/14.

***MHS Student Employees:***

Dearian, Cameron, Auditorium Tech, MHS, effective 9/1/14.

Lee, Isaiah, Auditorium Tech, MHS, effective 9/1/14.

Tunncliff, Baylor, Auditorium Tech, MHS, effective 9/1/14.

**3. Classified – Stipend**

Barr, Lorne, Building/Grounds Supervisor, \$4,000 stipend for construction oversight, effective 12/25/14.

**4. Classified – Resignations/Terminations/Retirements**

Grantham, James, Bus Driver, Trans effective 11/5/14.

Heimgartner, Barbara, Cook, Lena Whitmore Elementary, effective 12/31/14.

Klas, Roxanne, Food Service Worker, Lena Whitmore Elementary, effective 1/16/15.

**5. Extracurricular - Hires/Rehires/Changes/Transfers/Resignations/Terminations/Retirements**

***Boys Basketball – MHS Hire***

Briggs, Colin, Assistant V Boys Basketball Coach, MHS, effective 11/14/14.

***Wrestling – MMS Hires***

Foss, Matthew, Assistant Wrestling Coach, MMS, effective 1/5/15.

Graham, Jacob, Assistant Wrestling Coach, MMS, effective 1/5/15.

***Baseball – MHS Hire***

Abendroth, Lance, Head V Baseball Coach, MHS, effective 2/28/15.

***Volunteer***

Carscallen, Zachary, Wrestling, Volunteer, MMS, effective 1/6/15.

Catt, Travis, Girls Basketball, Volunteer, MHS, effective 10/27/14.

Kruger, Bradley, Wrestling, Volunteer, MMS, effective 1/6/15.

Fiscal Implication: These personnel actions do not exceed the budget allocation for personnel as approved by the Board.

D. Disposal of Surplus Equipment Value Under \$500 – None this month.

**RESOLUTION 15-62**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Frenzel moved that the Board approve Resolution 15-62, seconded by Torok. The motion carried 4-0-0.

Jim Frenzel acknowledged and gave thanks for the many donations.

**6. SUGGESTIONS AND COMMENTS**

**A. Public Comments**

1. Susan Mahoney expressed her delight in how fast the board meeting has gone.

**B. Other**

1. Dawn Fazio told Eric Torok that she is working on getting information in regards to the long range plan for the district. There was then discussion on the spreadsheet that was created prior to the passing of the bond. Supt. Bailey has the spreadsheet and will send it to the board members via email prior to the January meeting.

## **7. EXECUTIVE SESSION**

- A. Motion and Roll Call for Executive Session pursuant to Idaho Code 67-2345 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

### **RESOLUTION 15-63**

**RESOLVED:** That the Board of Trustees of Moscow School District No. 281 retire into Executive Session pursuant to Idaho Code 67-2345 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy.

Dibble moved that the Board approve Resolution 15-63, second by Frenzel. Packard called the roll for the vote on the resolution for executive session: Fazio – yes, Frenzel – yes, Torok – yes. Dibble - yes. The vote was unanimous for the executive session. A brief break was taken prior to the Board entering into executive session. The Board then entered Executive Session at 8:05 PM.

## **8. RETURN TO OPEN SESSION**

At 8:20 PM the Chair stated that the Board would be returning to open session.

## **9. ADJOURNMENT**

With no further business, the meeting was adjourned at 8:20 PM.